

Thank you for showing your interest in becoming a UKARA registered retailer. This envelope will contain the necessary information on how to processed with your registration request.

Please fully complete the enclosed application form and return with the additional paper work too:

**UKARA Applications**  
**Hollygrove**  
**Morwenstow**  
**Bude**  
**EX23 9JL**

Becoming a UKARA registered retailer will allow you to access the database to check the validity of purchaser's to confirm they are an active Airsoft skirmisher. Any action on the database is logged to provide an evidence trail, and in the event of an attempted prosecution of a retailer, this "Paper Trail" would be your defence in proving a legal sale.

An airsoft player may also send you a completed player application form that would require you to enter their information onto the database - as well as retaining their form(s), should you leave UKARA we would expect you to forward any of these documents that maybe in your possession to the UKARA Admin.

The joining & annual membership fee is a non refundable £300 pounds (subject to change). Your application is normally processed within 14 to 24 days, should the application prove successful you will be posted an invoice and further information. Please make sure the form is completed clearly, and with a current, active email address should we wish to contact you. Please only return the form with **ALL** necessary paper work.

UKARA withholds the right to decline your application for any unspecified reason - should you successfully become a registered retailer, we withhold the right that if an undetermined problem arise's from your shop/premises, airsoft related or otherwise we may terminate your registration with no refund available.

**Please return the completed application form with the following:**

- Two signed trade references from Airsoft Retailers or Wholesalers with direct reference to your firm and dated.
- A copy of your business insurance policy.
- Company Bank Account details (merchant account).
- Utility bill which states your business address/office or commercial premises.

Any other additional paper work to aid in the application process, such as:

- A duplicate copy of your RFD license.
- FSB Membership.
- Commercial premises rental bill and/or lease information.

**The following criteria also needs to be met and adhered too:**

- If selling from a web shop, you must display full contact details (postal address and a land-line phone number), returns policy, warranty details (UK Legal requirement of 12 months), and a conditions of sale statement.
- The business has to be run as an on going concern and your main occupation must be Airsoft related and properly staffed at all times during normal working hours.

Should you wish to contact us please email your questions to: [applications@ukara.org.uk](mailto:applications@ukara.org.uk)



United Kingdom Airsoft Retailers Association

*please write clearly - retain a copy of this application – post by 1<sup>st</sup> class recorded*

Company name: \_\_\_\_\_

Company website: \_\_\_\_\_

Date when trading commenced: \_\_\_\_\_

Applicant's position: \_\_\_\_\_

(partner/owner etc)

Company Address: \_\_\_\_\_

County: \_\_\_\_\_

Post code: \_\_\_\_\_

Other relevant information:

Your name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Your Home Address: \_\_\_\_\_

County: \_\_\_\_\_

Post code: \_\_\_\_\_

**Conditions:**

I confirm the validity of the listed information and that I have authorization to act on behalf of the company/trading body as listed. UKARA withholds the right to decline any application for unspecified reasons - and that suitable checks can be carried out such as confirming trade references, insurance policy's or any other supplied information. I agree to adhere to UKARA's criteria, and that UKARA retains the right to terminate a registration with no refund available.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_